

**MINUTES OF THE  
KEEP KAUFMAN BEAUTIFUL BOARD MEETING  
TUESDAY, MARCH 20, 2007 – 6:00 P.M.  
CITY HALL, 209 SOUTH WASHINGTON, KAUFMAN, TEXAS**

**VICE CHAIRMAN  
BOARD MEMBER  
BOARD MEMBER  
BOARD MEMBER  
BOARD MEMBER  
BOARD MEMBER  
BOARD MEMBER**

**LISA PARKER  
SHANA HOLDER  
ELAINE MARUSAK  
KARLA CHANDLER  
MARY RENE CLINE  
JANIS LINDSEY  
(VACANT SEAT)**

1. CALL THE MEETING TO ORDER; VICE-CHAIRMAN STATES TIME AND DATE; AND DECLARES A QUORUM PRESENT.

Vice Chairman Lisa Parker called the meeting to order at 6:06 p.m. Board members present were Lisa Parker, Shana Holder, Mary Rene Cline and Janis Lindsey. A quorum was declared present. Board member Karla Chandler arrived at 6:19 p.m. Also present was City Secretary Jo Ann Talbot.

**CONSENT ITEM(S):**

2. CONSIDER APPROVAL OF THE MINUTES OF THE KEEP KAUFMAN BEAUTIFUL BOARD'S REGULAR MONTHLY MEETING HELD ON MONDAY, FEBRUARY 26, 2007.

Board member Lindsey moved and seconded by Board member Cline to approve the minutes of the February 26, 2007 meeting. Vice Chairman Parker called for a vote with all voting AYE, the motion carried.

**DISCUSSION/ACTION ITEMS:**

3. CONSIDER THE NEXT RECIPIENTS (ONE BUSINESS AND ONE RESIDENT) TO RECEIVE THE BOARD'S LETTER OF ACKNOWLEDGMENT.

The Board members approved to acknowledge Sherry Smith, 501 W. Sixth Street and Nuwave Internet Solution, (owners Glen and Debra Johnson) 706 S. Washington Street for the improvements to their property for the month of March 2007.

4. HOLD A DISCUSSION AND GIVE STAFF DIRECTION REGARDING THE FIFTH ANNUAL JULY 4<sup>TH</sup> CELEBRATION PARADE.

- a. Letters sent to dignitary's

The Board acknowledged that Staff sent letters to dignitaries.

- b. Letters sent to High School and Jr. High – Bands, Cheerleaders, and Drill Team

The Board acknowledged that Staff sent letters to High School and Jr. High – Bands, Cheerleaders, and Drill Team

- c. TxDot Street Closure approved. Letter attached

The Board acknowledged TxDot Street Closure letter for the July 4th Parade.

- d. Use of High School Parking facilities approved by Superintendent Williams.

The Board acknowledged approval of the use of High School parking facilities for the July 4<sup>th</sup> Parade approved by Superintendent Williams.

- e. Discuss Grand Marshall

Board member Holder moved and seconded by Board member Lindsey to have Ray Raymond as the Grand Marshall in the July 4<sup>th</sup> parade. Vice Chairman called for a vote with all voting AYE, the motion carried.

- f. Information on bottled water.

Vice Chairman Parker informed the Board that she retrieved information on bottled water. The bottle water would have the Keep Kaufman Beautiful Board's logo. City Staff also presented information regarding bottled water with the Keep Kaufman Beautiful Board's logo. City Staff was instructed to seek obtain quotes for the purchase of the bottled water with KKBB's logo and report back to them next month.

g. Small American Flags.

City Secretary Jo Ann Talbot reported that there were 680 small American Flags remaining from last years 4<sup>th</sup> of July parade. The Board said they would sell the flags at this years 4<sup>th</sup> of July parade.

5. CONSIDER BOARD PROGRAMS/PROJECTS FOR 2007.

a. Consider action on the purchase of a Gazebo for the vacant lot next to City Hall.

Board member Lindsey reported that the cost for the gazebo is \$4,345.00. This includes a metal roof and benches inside the gazebo. Paul Murrey Ford donated \$100.00 towards the gazebo. Board Member Lindsey informed the Board that the Kaufman Chamber of Commerce has committed \$1,000.00 towards the gazebo. She also informed the Board that Home Depot might make a donation. The Board instructed Staff to send a letter to Home Depot.

City Secretary Jo Ann Talbot sent letters to American National Bank, Wells Fargo Bank, Guaranty Bank and Brookshires home offices asking for donations. No response to date.

Discussion was held regarding spending all of the Keep Kaufman Beautiful Board funds before responses were received from donors. After discussion a motion was made by Board member Chandler and seconded by Board member Holder to approve the purchase of the gazebo up to the amount of \$4,245 and apply any donations received from donors. Vice Chairman Parker called for a vote with all voting AYE, the motion carried.

b. Consider naming the vacant lot next to City Hall.

Discussion was held of naming the lot as "City Courtyard". This item was tabled until next months meeting.

c. Cleaning drainage ditch on each side of the U.S. Highway 175 overpass at State Highway 34.

City Secretary Jo Ann Talbot informed the Board that TxDot had cleaned the drainage ditch on the north side of the U.S. Highway 175 overpass at State Highway 34. The Board reported they would not work on this project until TxDot completed the landscaping project on U.S. Highway 175 overpass at State Highway 34.

d. Christmas Around the Square

The Board discussed to hold Christmas around the square and to get other organizations involved in the event. Also discussed was to hold a Tour of Homes. It could be held jointly with the Heritage Society and split the proceeds or the KKBB could do all of the tour. This item will be discussed at a later meeting.

6. REQUESTS/COMMENTS FROM MEMBERS OF THE KEEP KAUFMAN BEAUTIFUL BOARD.

- a. UPDATE ON THE PURCHASE OF AN ALUMINUM MARKER FOR THE GROVE OF TREES AT THE KAUFMAN SPORTS COMPLEX.  
(BOARD MEMBER LINDSEY)

Board member Lindsey reported that everything was ready to install. We are waiting on the boulders to be delivered. City Secretary Jo Ann Talbot reported that she would remind the Director of Public Works to get the boulders delivered.

7. ANNOUNCEMENTS FROM THE ACM/CITY SECRETARY.

- a. Discuss meeting date.

The next meeting was scheduled for Tuesday, April 17, 2007.

8. ADJOURNMENT.

There being no further business the meeting was adjourned at 7:10 p.m.

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**LISA PARKER**  
**VICE CHAIRMAN**

**ATTEST:**

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**JO ANN TALBOT**  
**BOARD SECRETARY**