

**MINUTES  
KEEP KAUFMAN BEAUTIFUL BOARD  
WORK SESSION  
FRIDAY, MARCH 10, 2006 – 5:00 P.M.  
CITY HALL, 209 SOUTH WASHINGTON, KAUFMAN, TEXAS**

**CHAIRMAN  
VICE CHAIRMAN  
BOARD MEMBER  
BOARD MEMBER  
BOARD MEMBER  
BOARD MEMBER  
BOARD MEMBER**

**CAROLYN LONG  
LISA PARKER  
SHANA HOLDER  
ELAINE MARUSAK  
KARLA CHANDLER  
MARY RENE CLINE  
JANICE LINDSEY**

**1. CALL THE MEETING TO ORDER:**

Chairman Long called the meeting to order at 5:30 p.m. Board Members present were Shana Holder, Carolyn Long, Lisa Parker and Elaine Marusak. Board Members absent were Karla Chandler, Mary Rene Cline and Janice Lindsey. Also present was Board Secretary Cindy Kintz.

**DISCUSSION/ACTION ITEMS:**

Chairman Long started the meeting with the topic of the hand railings for the Downtown Square. She stated Board Member Lindsey contacted her to let her know she would be unable to attend the Board's work session for she would be traveling to Kansas for her brother's funeral. Board Member Lindsey also discussed with Chairman Long placing the order for three (3) hand railings at the cost of \$175 per railing (\$525 total) before she went out of town. Chairman Long informed the Board she had already contacted Director of Finance Cathy Cummins for a print out of the Board's current budget, which was before each member, as well as City Manager Curtis Snow for his approval of the purchase. All that was needed was approval from the Board.

Vice Chairman Parker made a motion, seconded by Board Member Marusak, to approve the purchase of three (3) hand railings for the Downtown Square in the amount of \$525 total. Chairman Long called for a vote with Chairman Long, Vice Chairman Parker and Board Member Marusak voting AYE. Board Member Holder voted NAY stating she agreed the hand railings were needed but did not consider the purchase of the hand railings a beautification project, which is what the Board's budget was mainly for. The motioned carried 3 to 1.

2. RECEIVE A REPORT, HOLD A DISCUSSION AND GIVE STAFF DIRECTION REGARDING THE KAUFMAN CITY GARDEN PROJECT.

Chairman Long reported to the Board she had spoken with City Manager Curtis Snow concerning the project. According to Mr. Snow, a sidewalk running parallel to Washington Street will not be required. Where the construction company that removed the concrete from the lot made the pavement cut will serve as the sidewalk.

During the discussion, Vice Chairman Parker made a motion, seconded by Board Member Marusak, to construct the gazebo off center and more towards the south, when facing the park from Washington Street, on the lot. Chairman Long called for a vote with all present Board Members in agreement. The motion carried.

Board Secretary Cindy Kintz inquired as to how the donors would be recognized for their contributions. Board Member Marusak directed Mrs. Kintz to inform the donors they would be recognized in a formal manner in the park. Vice Chairman Parker volunteered to contact Gardner Electric and Chairman Long volunteered to contact Board Member Chandler's husband, which is also an electrician, for quotes on running electricity to the gazebo and light posts within the park.

The Board decided to work on having installed in the park the following items:

- (1) A gazebo - Stage 1,
- (2) Electric lines - Stage 2,
- (3) Landscaping - Stage 3,
- (4) Walkway from Washington Street to gazebo - Stage 4,
- (5) Trash receptacle(s) - Stage 5, and
- (6) Ornamental lamp posts - Stage 6.

Other items like park benches, picnic tables, ash urns, etc. would come later as the project develops.

The Board also discussed hosting a fundraiser to raise more funds for the construction of the park. Board Member Holder came up with offering memberships to Keep Kaufman Beautiful as a means of raising funds. The other present Board Members agreed with Board Member Holder. The Board also decided to host a party to kick off the membership drive. The name of the party is *The KKB Garden Party & Membership Drive*. The party will be held on Saturday afternoon, May 13<sup>th</sup>, (City Election Day) from 2:00 p.m. to 5:00 p.m. The party will be held on the grounds of the park. The Board will be serving lemonade and cookies. The Board decided every business should be given an invitation. Vice Chairman Parker is to make up the invitations and posters. Board Member Holder suggested every Board Member bring their invitation list to the April 6<sup>th</sup> meeting.

3. REQUESTS/COMMENTS FROM MEMBERS OF THE KEEP KAUFMAN BEAUTIFUL BOARD.

Chairman Long announced Mr. Jimmy Council donated the small parcel of land he owns beside Remax/Homeland Realty to the Heritage Society for a small park in memory of his father - the late Reverend D. G. Council.

4. ANNOUNCEMENTS FROM THE BOARD SECRETARY.

Board Secretary Cindy Kintz did not make any announcements at this time.

5. ADJOURNMENT.

Without any further business to discuss, Chairman Long adjourned the meeting at 6:26 p.m. with all present Board Members in agreement.

**CAROLYN LONG, CHAIRMAN**

**ATTEST:**

**CINDY KINTZ, BOARD SECRETARY**